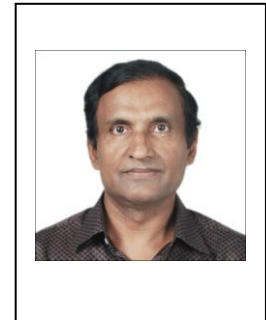




PERSONAL HISTORY STATEMENT (PHS)



1. Family Name: ISSAC Other names: MONCY	
2. Birth date (dd/mm/yy): 11/05/1959	
3. Nationality at Birth: INDIAN 4. Present Nationality: INDIAN	
5. Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> 6. Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/>	
7. Current mailing address: (Valid until: 31/05/19) Central Silk Board, 5 th Floor, CSB Complex, BTM Layout, Madiwala Post, Bangalore – 560068 Karnataka State, INDIA Telephone(s): (country & city code) +91 9449654813 Fax: +91 80 26681511 Email: moncyissac@gmail.com moncyissac@yahoo.com	8. Permanent mailing address: Valia Kuttikkattil House, Kadapra - Mannar Post, Via Niranom, Tiruvalla Kerala State, INDIA PIN : 689621 Telephone(s): (country & city code) +91 469 2710090 Fax: Email: moncyissac@gmail.com moncyissac@yahoo.com
9. Your Profession: Government Service Main field(s) of specialization: Project formulation, Appraisal, Exploration and Evaluation, Organising Training Programmes.	10. What is the maximum period of assignment that can be taken up by you? (month/year) 2 YEARS IN TWO SPELLS 11. When are you available for an assignment? (month/year) FROM 2014 JUNE



12. Are you presently employed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
How many weeks do you need to report to the duty station from the time your appointment is confirmed? TWO WEEKS	
13. What is your mother tongue? MALAYALAM	
14. Other languages: (enter 4 for fluent, 3 for good, 2 for fair and 1 for basic)	
Other languages	Read Write Speak Understand
a) ENGLISH	4 4 4 4
b) HINDI	4 4 4 4
c) TAMIL	1 1 3 3
d) KANNADA	3 4
Note: If selected for a VEP assignment, your language ability will be tested during the interview.	
15. University or equivalent, technical education, vocational or other types of training (of more than six months' duration only): From/to (month/year) Institution (city/ country) Main field of Study Degree/ diploma obtained	
a) B.Sc Degree (Zoology Main with Botany & Chemistry as Subsidiary subjects) From St. Berchmans College, Changanacherry, Kerala from 1976 to 1979, affiliated to Kerala University.	
16. Detail your work experience, in reverse chronological order, starting with the present or most recent one	
(a) Employer / Organization: CENTRAL SILK BOARD Work Location: BANGALORE Description of major activities: PROJECTS AND SCHEME FORMULATION, EXPLORATION, APPRAISAL, IMPLEMENTATION AND MONITORING IN DIFFERENT STATES OF THE COUNTRY.	Your functional title: DEPUTY SECRETARY (TECH) Period of work: 31-3-1982 TILL DATE Reason for leaving: STILL CONTINUING



<p>(b) Employer / Organization: DEPARTMENT OF ATOMIC ENERGY, GOVERNMENT OF INDIA</p> <p>Work Location: MUMBAI</p> <p>Description of major activities:</p> <p>HANDLING PERSONAL FILES OF OFFICERS / STAFF WORKING IN DEPARTMENT OF ATOMIC ENERGY UNDER DIRECTORATE OF PURCHASE AND STORES DIVISION. DEALING WITH ALL ISSUES RELATING TO EMPLOYEES IN THE ORGANISATION.</p>	<p>Your functional title: UPPER DIVISION CLERK</p> <p>Period of work: JANUARY 1981 TO MARCH 1982</p> <p>Reason for leaving: FOR TAKING UP ASSIGNMENT IN CENTRAL SILK BOARD FOR BETTER PROSPECTS</p>
<p>(c) Employer / Organization:</p> <p>Work Location:</p> <p>Description of major activities:</p>	<p>Your functional title:</p> <p>Period of work:</p> <p>Reason for leaving:</p>
<p>(d) Employer / Organization:</p> <p>Work Location:</p> <p>Description of major activities:</p>	<p>Your functional title:</p> <p>Period of work:</p> <p>Reason for leaving:</p>
<p>(e) Employer / Organization:</p> <p>Work Location:</p> <p>Description of major activities:</p>	<p>Your functional title:</p> <p>Period of work:</p> <p>Reason for leaving:</p>
<p>17. Can ISC contact your present or most recent employer? <i>If yes, please provide telephone number.</i></p> <p>+91 80 26282503 +91 80 26282501</p>	
<p>18. Do you have any previous volunteer experience? <i>If yes, please elaborate.</i></p> <p>Taught details of sericulture development programmes, project formulation, implementation and monitoring aspects to trainees from developing countries viz; Philippines, Laos, Vietnam, Nepal, Uganda, Kenya, Nigeria, Madagascar etc. under the Third Country Training Programme funded by JICA of Japan Government during 2008, 2009 & 2010.</p>	
<p>19. Have you ever taught and/ or trained others?</p>	

If yes, please provide details

Taught details of sericulture development programmes, project formulation, implementation and monitoring aspects to trainees from developing countries viz; Philippines, Laos, Vietnam, Nepal, Uganda, Kenya, Nigeria, Madagascar etc. under the Third Country Training Programme funded by JICA of Japan Government during 2008, 2009 & 2010.

Also, conducted training to functionaries from various State Govts. of the country and representatives of stake holders in implementation of sericulture development programmes and formulation of projects during XII Plan, from October, 2013 to March, 2014.

20. If applicable, briefly outline work experience of less than six months (as per item 16):

Actively involved in Plan scheme formulation, exploratory study in the field, appraisal, implementation and concurrent monitoring, especially in the areas of developmental projects for sericulture. Preparation of budget documents, allocation of funds to various States for project preparation, co-ordination with all States in the country with specific reference to North Eastern States and guiding States in project preparation, conducting baseline survey, organizing impact study etc. Organising training for stake holders involving field level functionaries, making them abreast of the components built into the project for implementation, field level monitoring, mid-term appraisal and mid course correction based on field visits and feed back from beneficiaries, functionaries in the field and implementing agencies, tracking of project targets viz-a-viz achievements and monitoring output and outcome with reference to the project document etc. Conducted workshops for many States to familiarize the functionaries and stakeholders about project goals and contents, implementation modalities etc.

21. If you have experience with computers, please explain how you have applied these skills in your area of professional expertise:

(a) Specify software applications, programming languages, databases, operating systems, networks, etc. you have used

POSSESS COMPUTER SKILLS FOR ALMOST 20 YEARS. MICROSOFT WORD, EXCEL AND POWER POINT APPLICATIONS ARE EXTENSIVELY USED IN DAY TO DAY ACTIVITIES AS TOOLS FOR PROJECT FORMULATION, APPRAISAL, MONITORING AND EVALUATION OF SERIUCTURE DEVELOPMENT PROGRAMMES.

22. Do you have a valid driving license? Yes No

passenger car motorcycle van (light truck) truck bus other:

23. Person(s) to be contacted in case of emergency:			
Name	Address	Telephone Number(n):	
a) MS. ANILA ISSAC	VALIA KUTTIKATTIL HOUSE, KADAPRA MANNAR POST, VIA NIRONAM TIRUVALLA, KERALA-689621	+91 9961419135	
b) MR. K.J. MATHEW		+91 469 2710090	
24. Name of spouse:		Nationality of spouse:	
ANILA ISSAC		INDIAN	
25. Has your spouse ever submitted VEP PHS form?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
26. Are you in possession of a valid travel document? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, specify:			
Passport: YES		Other:	
Number: K 2762593	Place of issue: BANGALORE	Date of issue: 07/ 05/2012	
Expiry date: 06 /05/2022		city/country INDIA	
27. Mention any significant physical or psychological illness or disability you have, or have had, which would have a bearing on your assignment:			
NO			
28. Have you ever been arrested and/or been convicted (excluding minor traffic violations)?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, provide details:	
29. Mention any relevant factors, any skills, interests, qualifications, geographical and cultural concerns not indicated elsewhere in this form :			
Possess skills and interests in social developmental project related activities, working and interacting with stakeholders of sericulture to understand their concerns, and recommend appropriate interventions for improving economic conditions of farmers. Passionate in conducting benchmark study, field visits to interact with beneficiaries to suggest interventions required for their economic upliftment through various developmental activities.			
30. References: List three persons, who are familiar with your character, work and qualifications (excluding relatives):			
Full names:	Full address:	Telephone (country & city code)	Profession:
(a) Mr.K.K.Shetty Joint Secretary (Tech)	Central Silk Board, CSB Complex V Floor, BTM	+91 9945260302	Government Service
(b) Shri. K.Sukumar Menon	Layout, Madiwala Post, Bangalore – 560068	+91 9448094125	CEO, Silk Mark Organisation of
(c) Shri. S.N.Shareef Assistant Secretary (Tech)	Karnataka, India		India Government Service



31. Briefly explain your reasons for applying to become a ISC Volunteer:

To have exposure in countries other than India to understand the rural based activities and help preparing projects after exploratory study. Focus is mainly for oriental countries which are in the path of development, by exploring full potential for sericulture and related social developmental activities. Based on the experience gained in field visits to hinterlands and interactions held with stakeholders from North Eastern States of India culminating in project formulation and implementation, I feel confident that working in countries like Vietnam, Cambodia, Myanmar, Laos, Philippines, Indonesia, Thailand, Papua New Guinea etc; where the basic culture of the people are similar to that of North East India, can bring desired results to the entire satisfaction of the policy makers of the countries and to ensure sustainability of sericulture and other developmental projects. It is also my passion to train functionaries and stakeholders on various issues relating to conducting exploratory study, project formulation and appraisal, implementation and monitoring, motivational aspects etc.

32. I certify that the statements made in answer to all the above questions are true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission made in this Personal History Statement form may render my candidature invalid or, if serving as a ISC Volunteer, liable for early termination of my contract. I have read and understood ISC's Conditions of Service and accept them in principle.

Date (day/month/year):

27/03 /2014

Signature: