



International Sericultural Commission
Volunteer Expert Programme



PERSONAL HISTORY STATEMENT (PHS)



1. Family Name: SUNITHA RANI. Other names: --	
2. Birth date (dd/mm/yy): 19-05-1970	
3. Nationality at Birth: INDIA	4. Present Nationality: INDIAN
5. Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> 6. Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/>	
7. Current mailing address: (Valid until: / /) ANUGRAHAM MUNDANCAVU CHENGANNUR P.O KERALA - 689121 Telephone(s): (country & city code) Fax: 9495352427 Email: sunithabeena@gmail.com	8. Permanent mailing address: ANUGRAHAM MUNDANCAVU CHENGANNUR P.O KERALA - 689121 Telephone(s): (country & city code) Fax: 9495352427 Email: sunithabeena@gmail.com
9. Your Profession: ASSISTANT SERICULTURE OFFICER - ER RURAL DEVELOPMENT DEPARTMENT GOVT. OF KERALA Main field(s) of specialization: (a) Sericulture extension activities (b) Rearing techniques (c) Training to farmers.	10. What is the maximum period of assignment that can be taken up by you? (month/year) 15 yrs 11. When are you available for an assignment? (month/year) 04/2014



12. Are you presently employed?

Yes No

How many weeks do you need to report to the duty station from the time your appointment is confirmed?
1 week

13. What is your mother tongue?

MALAYALAM

14. Other languages: (enter 4 for fluent, 3 for good, 2 for fair and 1 for basic)

Other languages	Read	Write	Speak	Understand
a) ENGLISH	✓			
b) HINDI	✓	✓	✓	
c) TAMIL	✓	✓	✓	
d) Malayalam	✓	✓	✓	

Note: If selected for a VEP assignment, your language ability will be tested during the interview.

15. University or equivalent, technical education, vocational or other types of training (of more than six months' duration only): From/to (month/year) institution (city/ country) Main field of Study Degree/ diploma obtained

- a) BSC Degree (Zoology, Botany, Chemistry)
- b) PGDDEC (Post Graduate Diploma in Digital Electronics & Computers)
- c) MBA (Finance Management)
- d) Doctorate in Management Studies.

16. Detail your work experience, in reverse chronological order, starting with the present or most recent one

(a) Employer/ Organization: Commissioner's office
 Work Location: Rural Development
 Description of major activities: Monitoring all the activities in the District.

Your functional title: Asst. Sericulture Officer

Period of work: 03 years

Reason for leaving: Now working



<p>(b) Employer / Organization: Work Location: <u>Kerala</u> Description of major activities: <u>Monitoring sericulture activities</u> <u>conducting Training</u> <u>All Sericulture activities like</u> <u>Planning, Monitoring, organising</u> <u>supporting & directing</u></p>	<p>Your functional title: <u>Asst. Sericulture officer</u> Period of work: <u>15 years</u> Reason for leaving: <u>Sericulture liquidated</u> <u>to Rural Development</u> <u>Department, Govt. of</u> <u>Kerala.</u></p>
<p>(c) Employer / Organization: Work Location: Description of major activities:</p>	<p>Your functional title: Period of work: Reason for leaving:</p>
<p>(d) Employer / Organization: Work Location: Description of major activities:</p>	<p>Your functional title: Period of work: Reason for leaving:</p>
<p>(e) Employer / Organization: Work Location: Description of major activities:</p>	<p>Your functional title: Period of work: Reason for leaving:</p>



17. Can ISC contact your present or most recent employer? <i>If yes, please provide telephone number.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
18. Do you have any previous volunteer experience? <i>If yes, please elaborate.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
19. Have you ever taught and/ or trained others? <i>If yes, please provide details</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
20. If applicable, briefly outline work experience of less than six months (as per item 16):		
21. If you have experience with computers, please explain how you have applied these skills in your area of professional expertise (a) <i>Specify software applications, programming languages, databases, operating systems, networks, etc. you have used</i> C++, Linux, MS office, Oracle, windows		
22. Do you have a valid driving license?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
passenger car <input checked="" type="checkbox"/> motorcycle <input checked="" type="checkbox"/> van (light truck) <input type="checkbox"/> truck <input type="checkbox"/> bus <input type="checkbox"/> other:		
23. Person(s) to be contacted in case of emergency:		
Name	Address	Telephone Number(n):
a) Santosh Kumar	Anugraham, Mundanave Chengannur	09495496057
b) Aparna	"	07845559394
24. Name of spouse:	Nationality of spouse:	
SANTOSH KUMAR - M	INDIAN	
25. Has your spouse ever submitted VEP PHS form?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	



26. Are you in possession of a valid travel document? Yes No If yes, specify:

Passport: G 8018774 Other:

Number: G 8018774 Place of issue: COCHIN Date of issue: 24/03/2008 Expiry date: 23/03/2018
city/country: INDIA dd/mm/yy dd/mm/yy

27. Mention any significant physical or psychological illness or disability you have, or have had, which would have a bearing on your assignment:

NIL

28. Have you ever been arrested and/or been convicted (excluding minor traffic violations)?

Yes No If yes, provide details:

29. Mention any relevant factors, any skills, interests, qualifications, geographical and cultural concerns not indicated elsewhere in this form:

I have a Post Graduate Degree in Business Management with specialisation in Finance Management and have Doctorate in Management Studies.

30. References: List three persons, who are familiar with your character, work and qualifications (excluding relatives):

Full names:	Full address:	Telephone (country & city code)	Profession:
(a) Dr. P.K. Abraham	Professor XIME, Cochin	09447798483	Professor
(b) Hari Nair	Senior Superintendent ADC office, Pathankulam	09744310346	Senior Superintendent
(c) Anil Kumar	Vadasseril, Chengamur	09446514053	Company Executive



31. Briefly explain your reasons for applying to become a ISC Volunteer. To take up this career, that rewards creativity, enthusiasm, self-motivation and leadership qualities. I am interesting to work as ISC volunteer because it is an adventurous job and has lot of exposure. we can implement new techniques in fields and innovative lot of dimensions. I can be an efficient team leader to put all my skills, both intrinsic and extrinsic potentials for the goodwill and prospect of the organisation and myself.

32. I certify that the statements made in answer to all the above questions are true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission made in this Personal History Statement form may render my candidature invalid or, if serving as a ISC Volunteer, liable for early termination of my contract. I have read and understood ISC's Conditions of Service and accept them in principle.

Date (day/month/year): 18/03/2014

Signature:


Sunitha Ramani, C